

RESEARCH GUIDELINES

RATIONALE:

The research unit is an important part of this course's curriculum. By completing this assignment, you will learn valuable skills that can be applied to other classes, to college, and your career field. Skill areas that this assignment focuses on include: finding and evaluating sources of information, reading for information, note taking, organizing information, outlining, and word processing skills. This binder is meant to be a tool that you can carry with you throughout high school and college, so try and keep it neat and complete all assigned components.

Please note there will be specific due dates for each part of research. There will be class time to work on each assignment. However, you may find it necessary to also work on this project outside of class in order to meet each due date. You have up to the stated due date to turn in each part of the project. Assignments turned in one day late will earn 30 points off your final grade. Assignments turned in two days late will earn 50 points off your final grade. Assignments turned in later than two days after the original due date will earn a 0.

REQUIREMENTS:

- You must use 3-5 different **scholarly** sources for your paper. You will use the library databases CSHS offers you. Consider finding informative books, encyclopedias, and/or magazine/newspaper articles in the library.
- The research essay must be completely in MLA format including the works cited page and the in-text citations.
- In order to avoid plagiarism, you must properly cite your sources both in the essay itself and the works cited page.

GRADING:

The Following assignments will be taken as **Academic Achievement grades** (75% of your grade).

- Annotated Bibliography: **Due** _____
- Independent Reading Project: **Due** _____
- Research Process Grade: **Different Checkpoint Days-Listen Closely!**

All other assignments will be taken as **Academic Practice grades** (25% of your grade).